**Recruitment Questions**

1. You want to write a report on the future technology that is being developed, which of the following piece of software would be the most appropriate choice?
2. Microsoft PowerPoint
3. Notepad
4. Microsoft Word
5. Microsoft Excel
6. You get an E-mail from your bank asking you to send them your username and password for your online account as they need to confirm that you are still active. What do you do?
7. Send them your details
8. Ignore the E-mail and report it as phishing
9. Reply to the E-mail asking for more information
10. Reply to them telling them to leave you alone
11. What is the term given to software that is available to everyone via the web?
12. Shareware
13. Malware
14. Freeware
15. Open source
16. How do you avoid getting malicious software and viruses on your computer?
17. Only download media and files from secure websites
18. Run an anti-virus file scan on any files you download
19. Run an anti-virus scan on all your files every week
20. All of the above
21. On a Windows operating system, what program would a user run to view and organise their files and folders?
22. Windows Explorer
23. File Explorer
24. Google Chrome
25. Device Manager